

**Group Reservation Form**  
**Gran Melia Shanghai**  
**ICIS 2011**

**Thursday to Thursday, 1 -8 December 2011**

Please return by fax or email:

To: Reservation Department

1288 Lujiazui Ring Road 中国上海浦东新区陆家嘴环路 1288 号

Pudong Shanghai 200120 China 邮政编码 200120

T +86 21 3867 8888

F +86 21 3867 9976

Reservation E-mail: [reservation@granmeliashanghai.com](mailto:reservation@granmeliashanghai.com)

Please reserve a room for the following guest(s) who is cordially invited for ICIS 2011 **Thursday to Thursday, 1 -8 December 2011**

Guest' s Name [please underline surname]:

Mr / Mrs / Ms .....

Confirmation No : ..... [to be filled by Hotel]

Arrival date : .....

FLT/ETA : .....

Departure date : .....

FLT/ETD : .....

**Room Type**

Superior Room: King Bed Twin Bed

\*Red Level Room: King Bed Twin Bed

\*Deluxe Suite Room

King Bed size: 2m \* 2m Twin Bed size: 1.35m \* 2m

**Special Rate**

CNY 1300net

CNY 1900net

CNY 3000net

\* Notes: Red Level Room & Deluxe Suite rooms has following benefits:

Personalized check in and check out

Coffee ,tea and soft drink are available throughout the day

Free usage of Red Level meeting room for 2 hours per room per stay

Free WIFI in the lounge

Evening cocktail hour begins from 5:30pm to 7:30pm

Free usage of computer workstation and internet access in the lounge

Free pressing of one set of suit of dress per stay

Free local call

No of rooms : .....

The above rates are inclusive of 15% service charge per room per night.

The above rates are inclusive of one (single) or two (double) American buffet breakfast per room per night in buffet restaurant

**Transportation:** Please advise if transportation is required from the airport YES | NO

Limousine (Audi) pick up from Hong Qiao Airport at CNY 600 per car one way

Limousine (Audi) pick up from Pudong International Airport at CNY 850 per car one way

**Note: Transfer may only be confirmed with flight details.**

To enjoy this service please complete the following information and either fax it back to us or present it upon arrival.

Company : ..... Position : .....

Address : .....

Tel : ..... Fax : ..... E-mail : .....

Nationality : .....

Passport number : ..... Date of Issue : .....

Special requests: .....

**Billing:** Please be advised that reservations may only be guaranteed and confirmed with the following information provided.

Visa |  Diners Club |  MasterCard |  AMEX

Card number : ..... Expiry date : .....

Name of Card Holder : ..... Signature : .....

Please forward this reservation form to hotel reservation before 30 Oct ,2011 and after this date all reservations are subject to hotel' s availability. After **Monday, November 28 2011**, any late cancellations or no shows will be charged one night as penalty.

**Gran Melia Bund will confirm reservations directly with participants.**

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